

GONDIA EDUCATION SOCIETY'S

# MANOHARBHAI PATEL COLLEGE OF ARTS, COMMERCE & SCIENCE

SADAK ARJUNI, GONDIA-441807

(AFFILIATED TO R.T.M.NAGPUR UNIVERSITY)



## Cycle-1

**Assessment & Accreditation by  
NAAC**

**CRITERION II:  
TEACHING-LEARNING  
PROCESS**

**QnM-2.5.1: Mechanism of internal  
assessment is transparent and robust in  
terms of frequency and mode**

Gondia Education Society's



Estd. 2009

# MANOHARBHAI PATEL COLLEGE OF ARTS, COMMERCE & SCIENCE

SADAK ARJUNI, Dist. Gondia.(Maharashtra) 441807

Affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur

E-mail:mbpatelsadakarjuni@gmail.com

Phone (07199) 233224

Ref.No. MBPCI/ <sup>336</sup> 12022023

Date : 28/02/2023

## Declaration

The information, reports, true copies of the supporting documents, numerical data, etc. furnished in this file is verified by IQAC and found correct.

Hence this certificate.

Mr. A. M. Patil  
IQAC Coordinator  
Manoharbai Patel College  
Sadak Arjuni



Dr. A. S. Dwivedi  
Chairman IQAC and Principal  
Manoharbai Patel College  
Sadak Arjuni





Gondia Education Society's

**Manoharbhair Patel College of Arts, Commerce and Science,  
Sadak Arjuni, Dist. Gondia – 441807**

Examination Department

Internal Complaint Committee

2019-20

Sr. No.	Name of Faculty	Designation	Signature
1	Prof. R. N. Huse	Coordinator	
2	Prof. S. M. Akare	Member	
3	Prof. C. V. Bisen	Member	
4	Prof. N. D. Gorghate	Member	
5	Prof. A. M. Patil	Member	
6	Prof. Ku. V. K. Wagh	Member	

: Principal  
  
Principal

**Manoharbhair Patel Arts, Commerce  
& Science College, Sadak Arjuni,  
Dist Gondia, Pin Code - 441807**



Gondia Education Society's

**Manoharbhai Patel College of Arts, Commerce and Science,  
Sadak Arjuni, Dist. Gondia - 441807**

**Examination Committee**

**2019-20**

Sr. No.	Name of Faculty	Designation	Signature
1	Dr. A. S. Dwivedi	Chairman	
2	Prof. R. N. Huse	Chief Superintendent	
3	Prof. S. M. Akare	Member	
4	Prof. C. V. Bisen	Member	
5	Prof. N. D. Gorghate	Member	
6	Prof. A. M. Patil	Member	
7	Prof. Ku. V. K. Wagh	Member	

Principal  
Manoharbhai Patel Arts, Commerce  
& Science College, Sadak Arjuni,  
Dist. Gondia, Pin Code - 441807



Gondia Education Society's

**Manoharbhai Patel College of Arts, Commerce and Science, Sadak Arjuni,  
Dist. Gondia - 441807**

Examination Committee

Notice of Meeting

2019-20

Date: 07/10/2019

Place : Examination Department

**Agenda**

1. To read and confirm minutes of the previous meeting
2. Discussion on preparation of test examination held on October 2019.
3. Appointment of Chief Superintendent.
4. Discussion on paper assessment of F.Y. (B.A., B.Com., B.Sc.) classes.
5. Discussion on internal examination of U.G. programme.
6. Discussion on maintaining discipline in campus during examination.
7. Any other issue with the permission of the chairman.

**Committee Member:**

Sr. No.	Name of Faculty	Designation	Signature
1	Dr. A. S. Dwivedi	Chairman	
2	Prof. R. N. Huse	Chief Superintendent	
3	Prof. S. M. Akare	Member	
4	Prof. C. V. Bisen	Member	
5	Prof. N. D. Gorghate	Member	
6	Prof. A. M. Patil	Member	
7	Prof. Ku. V. K. Wagh	Member	

Principal  
Manoharbhai Patel Arts, Commerce  
& Science College, Sadak Arjuni,  
Dist. Gondia, Pin Code - 441807




## Report of Compliance

In compliance with the resolutions in the meeting of the examination committee held on 07/10/2019 at 01.00pm the following activities is successfully carried out.



Sr. No.	Agenda	Action Taken
1	To read and confirm minutes of the previous meeting	The minutes of the previous meeting has read and confirmed
2	Discussion on preparation of test examination held on October 2019.	Detailed discussion has done of test examination planning of students and sitting arrangements.
3	Appointment of Chief Superintendent.	Allotment of Chief Superintendent for the test examination
4	Discussion on paper assessment of F.Y. (B.A., B.Com., B.Sc.) classes.	Paper assessment schedule of F.Y. classes has been fixed
5	Discussion on internal examination of U.G. programme.	It has been decided to take one internal class test for every class
6	Discussion on maintaining discipline in campus during examination.	All the instruction regarding internal examination should be brought on notice board
7	Any other issue with the permission of the chairman.	---

The resolution was passed unanimously.

  
Principal  
Manoharbai Patel Arts, Commerce  
& Science College, Sadak Arjuni,  
Dist. Gendia, Pin Code - 441807



Gondia Education Society's

**Manoharbai Patel College of Arts, Commerce and Science,  
Sadak Arjuni, Dist. Gondia – 441807**

Examination Committee

Notice of Meeting

2019-20

Date: 09/07/2019

All the head of departments are hereby informed that, as per the academic calendar of 2019-2020 they have to conduct minimum two test each paper/seminar/project work/group discussion/study tour etc. in the academic year under the continuous internal evaluation (CIE) for UG programme. Result should be declared within the week.

Sr. No.	Name of Department	Signature
1	Chemistry	
2	Botany	
3	Zoology	
4	Commerce	
5	English	
6	Marathi	D. D. Shekhare

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**Manoharbai Patel College of Arts, Commerce and Science,  
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Examination Committee

Notice of Meeting

2019-20

Date: 02/03/2020

Place : Examination Department

### Agenda

1. To read and confirm minutes of the previous meeting
2. Discussion on preparation of test examination held on March 2020.
3. Discussion on paper assessment of F.Y. (B.A., B.Com., B.Sc.) classes.
4. Discussion on internal examination of U.G. programme.
5. Discussion on maintaining discipline in campus during examination.
6. Any other issue with the permission of the chairman.

### Committee Member:

Sr. No.	Name of Faculty	Designation	Signature
1	Dr. A. S. Dwivedi	Chairman	
2	Prof. R. N. Huse	Chief Superintendent	
3	Prof. S. M. Akare	Member	
4	Prof. C. V. Bisen	Member	
5	Prof. N. D. Gorghate	Member	
6	Prof. A. M. Patil	Member	
7	Prof. Ku. V. K. Wagh	Member	

Principal  
Manoharbai Patel Arts, Commerce  
& Science College, Sadak Arjuni,  
Dist. Gondia, Pin Code - 441807




## Report of Compliance

In compliance with the resolutions in the meeting of the examination committee held on 02/03/2020 at 01.00pm the following activities is successfully carried out.



Sr. No.	Agenda	Action Taken
1	To read and confirm minutes of the previous meeting	The minutes of the previous meeting has read and confirmed
2	Discussion on preparation of test examination held on March 2020.	Detailed discussion has done of test examination planning of students and sitting arrangements
3	Discussion on paper assessment of F.Y. (B.A., B.Com., B.Sc.) classes.	Paper assessment schedule of F.Y. classes has been fixed
4	Discussion on internal examination of U.G. programme.	It has been decided to take one internal class test for every class
5	Discussion on maintaining discipline in campus during examination.	All the instruction regarding internal examination should be brought on notice board
6	Any other issue with the permission of the chairman.	----

The resolution was passed unanimously.

  
Principal  
Manoharbhair Patel Arts, Commerce  
& Science College, Sadak Arjuni,  
Dist. Gondia, Pin Code - 441807