



PROSPECTUS

(माहिती पुस्तिका)

2023-24

FOR UNDER GRADUATE



Our Ideal...



A Great Philanthropist
Late Manoharbai Patel
Founder
Gondia Education Society

Gondia Education Society's

MANOHRBAI PATEL COLLEGE OF ARTS, COMMERCE & SCIENCE

DIST.: GONDIA - 441807 (MAHARASHTRA)

Affiliated to Rashtrasant Tukadoji Maharaj

Nagpur University, Nagpur

GONDIA EDUCATION SOCIETY, GONDIA



Hon. Shri PRAFUL PATEL

Patron

Member of Parliament (Rajya Sabha)

Our Source of Inspiration...

PROSPECTUS
2023-24



GONDIA EDUCATION SOCIETY



Hon. Smt. VARSHA PATEL
President
Gondia Education Society



Hon. Shri RAJENDRA JAIN
Secretary
Gondia Education Society



Hon. Shri NIKHIL JAIN
Director
Gondia Education Society



From President's Desk

Gondia Education Society is a towering education society in the field of education in the Eastern Vidarbha region which has set its distinct benchmark. It is said that the candle throws its light in darkness, so shines the good deeds in the gloomy world. This candle of good deed was kindled in the least progressed and remote area like Gondia by Late Shri Mahoharbai Patel, who emerged as a messiah in this region and sowed the seeds of education for those who were educationally, socially, economically backward. He dedicated his life to take education to the thresholds of those belonging to the lower rung of the society. Since its inception in 1958, the society is actively involved in the noble cause of spreading the light of education to every nook and corner of the region and providing opportunities to the young minds deprived of education for whatsoever reasons. I am glad that Mahoharbai Patel College, Sadak Arjuni is marching steadily on the path shown by Late Shree Mahoharbai Patel and making change happen in the naxal infested area like Sadak Arjuni. I congratulate the proactive principal and the members of the staff for their achievements.

I would congratulate the students who have made this prudential decision of selecting this esteemed institution for pursuing their higher education. In my opinion, this institution will definitely provide you multiple opportunities to explore your latent potential and emerge victorious. It is said cultivation of mind should be the ultimate aim of human existence and I am confident that the grooming that you would receive at this institution would help you to a great extent to achieve this goal. I am also pretty much sure that after your education at this institution, you would be transformed into a responsible citizen of the country and prove to be asset to the nation.

I assure you that the college will always cater to your educational needs in the best possible way.

Best wishes...

Hon.Smt. VARSHA PATEL
President
Gondia Education Society



From Principal's Desk

Dear Friends/Parents,

We welcome you to Manoharbai Patel College of Arts, Commerce & Science, Sadak Arjuni, the institution that has made its distinctive mark in the field of higher education in the region. Inspired by the vision of its founder Late Shri Manoharbai Patel, the college is striving persistently to leave upto the expectations of the people of the area. In the capacity of the head of the institution, I am delighted to share with you that the college has won many accolades in different spheres and made tremendous progress in the past few years. Many of our students have been serving in the government and private sector in different capacities. It is always our endeavor to provide platform to students and develop them into multifaceted personalities and responsible citizens of the country. We firmly believe that even the students from the remotest parts like ours can achieve greater heights if they are provided conducive atmosphere and equal learning opportunities. We at MBPC always take relentless efforts to bring this belief into reality.

The driving force behind the success of any educational institution is the quality of the faculty who is an integral part of teaching and learning process. We feel proud to state that we hone the most learned, dynamic, experienced and young faculty who are real assets to our institution. They do not just rely on class room teaching but take students on field visits and community work to provide them real life experience. They place their onus on the skill development of the students. We have the best of faculty in both Science as well as Commerce stream. It is said "Vision without execution is mere hallucination" The teaching faculty at the institution try to put every word of the vision of the institution into action. I feel delighted to share that recently we have finished documental procedure for NAAC and aspire to have a NAAC accreditation shortly.

We at MBPC Sadak Arjuni extend our warmest welcome to the students and their parents and assure you of the pleasant and meaningful teaching-learning experience.

Best wishes...

Dr. A. S. DWIVEDI
Principal

Introduction....

Manoharbai Patel College of Arts, Commerce and Science, Sadak Arjuni is one of the premier educational institutions imparting education to the deprived and needy sections of the region and has carved a prestigious niche for itself in the last one decade.

Salient Features:

- ❖ ICT enabled classroom
- ❖ Seminar Hall
- ❖ Reading Room
- ❖ 24 Hours Internet Facility
- ❖ Wi-fi enabled campus
- ❖ Eco-friendly campus
- ❖ College Library
- ❖ Regular use of Audio-Visual Aids
- ❖ Interactive Guest Lectures
- ❖ Online Teaching-Learning
- ❖ Webinars
- ❖ Moderately equipped Science Labs
- ❖ Annual Function to showcase talents



College Development Committee (CDC)

- Smt. Varsha P. Patel : President
- Ku. Purna P. Patel : Deputy President
- Shri. Rajendra H. Jain : Secretary
- Shri. Praful M. Patel : Member
- Shri. Nikhil R. Jain : Member
- Dr. A. S. Dwivedi : Principal & Ex-officio Secretary

- Shri. C. V. Bisen : Teacher's Representative
- Shri. A. M. Patil : Teacher's Representative
- Shri. S. M. Akare : Teacher's Representative
- Shri. L. H. Thakre : Non-teaching Staff Representative

Special Cells for Student Support

- ❖ Internal Quality Assurance Cell - **Mr. A. M. Patil** (9158787076)
- ❖ Anti-Ragging and Student Grievance Redressal Cell - **Mr. R. N. Huse** (7499849410)
- ❖ Women's Grievance Cell - **Dr. A. N. Valechha** (9096208456)
- ❖ SC, ST, OBC & Minority Cell - **Mr. N. D. Gorghate** (8888802743)
- ❖ Sports, Uniform and Disciplinary Cell - **Dr. V. K. Sangode** (7773955945)
- ❖ RTI Cell - **Dr. C. V. Bisen** (7719940764)
- ❖ Career Katta - **Mr. Saddam Sayyad** (9975214488)
- ❖ Cultural Committee - **Dr. S. M. Akare** (9403357725)
- ❖ Science Forum - **Mr. N. Kalambe** (8421966146)

Students' Council

Students Council will be formed as per the directives of RTM Nagpur University and Government of Maharashtra.

Extension Activities

Plethora of extension activities are conducted under the National Service Scheme (NSS). The institution has a proactive unit of NSS volunteers.

- ❖ NSS (National Service Scheme) - **Mr. N. D. Gorghate** (8888802743)



Under Graduate Programme (U.G.) Courses Offered

- A. Admission to B. Sc. Program : Semester pattern as per the Direction No. 4 of RTM Nagpur University.
- B. Admission to B. com. Program : Semester pattern with CBCS as per Direction No. 59 of 2016 (RTM Nagpur University.)

Admission Procedure

1. Students seeking admission in the college must visit the college website www.mbpcsadakarjuni.org and read the prospectus carefully.
2. Registration, Form-filling and Document-uploading need to be done online while payment of the fees is to be done at college counter.
3. The students desirous to take the admission will strictly follow the admission schedule.
4. The application form should be filled in by the candidate properly.
5. After successful registration students should retain the hard copy of the registration form and have to produce the same along with required documents at the time of confirmed admission only.
6. RTM Nagpur University reserves the right to extend the date of admission.
7. After scrutiny of the forms, merit list will be prepared and displayed on the college website as well as notice board.
8. After the merit list is displayed, the counselling round (Spot Admission) will be held if some of the seats remain vacant.
9. The students who have been admitted are supposed to pay the required admission fee within stipulated time failing which the admission will be treated as cancelled.
10. The students availing any type of concession must submit the required concession form at the time of finalizing their admission.



Duration of Course : Six Semesters

Subjects : 1. Compulsory English 3. Chemistry 5. Zoology
(B.Sc.) 2. Compulsory Marathi 4. Botany

Note :

- ❖ No admission will be given on duplicate TC
- ❖ Admission to backward class students and girls will be as per Government rules
- ❖ The admission rules and fees structure may change as per the directives of Board/University/State Govt.

Documents Required

1. Original TC or College/School leaving certificate of the last school/college attended along with its attested photocopy.
2. Original mark sheet of H.S.S.C. along with its two attested photocopies.
3. Two attested copies of S.S.C. mark sheet
4. Two recent passport size photographs.
5. Bank saving A/c No. is compulsory.
6. Residence proof (for outstation students).
7. Caste certificate (Two attested copies for all categories except general category)
8. Two attested copies of Aadhaar (UIDAI) Card.
9. Photocopies of Bank Passbook of the candidate (student) for admission having Account Number, local address along with IFSC Code.
10. The students who have completed 18 years of age have to submit photocopy of election card.
11. Active E-mail ID and Mobile Number of every student is mandatory.

Note:

For students from Boards other than Maharashtra State Board of Secondary and Higher Education or from other University following additional documents will be required

- Migration certificate of the last Board/University.
- Eligibility certificate from RTM Nagpur University.
- Verification of the mark sheet from the respective board.
- Students should keep atleast 10 Xerox copies of TC and Mark sheet with them.

Re-admission

Re-admission will be permitted only on the availability of the seats as per the norms of the college and affiliating university.

Refusal of Admission

Refusal of admission is the sole prerogative of the principal.

Corona Virus Preventive Measures for Students

- ❖ Wash your hands frequently.
- ❖ Maintain social distancing.
- ❖ Avoid touching your eyes, nose and mouth.
- ❖ Practice respiratory hygiene by covering your mouth and nose with mask.
- ❖ Bent elbow when you cough or sneeze.
- ❖ If you have fever, cough and difficulty breathing, seek medical care at the earliest.
- ❖ It is compulsory for every student to download AarogyaSetuApp and keep it active.

Internal Complaint Committee

As per UGC (Prevention, Prohibition and Redressal of sexual harassment of women employees and students in higher educational institution) Regulation 2015, the Internal Complaints Committee has been active in the college.

Dr. A. N. Valechha is the Presiding Officer of the committee. Any complaint in the context can be lodged directly or through with **Dr. A. N. Valechha** Women employees and girl students may contact her through mobile no. 9096208456



Academic Session:

The college adheres to the Academic calendar of RTM Nagpur University and the academic session commences as per the academic calendar of the university. The classes of the first year start as soon as the admission process is completed and the students are notified about this on notice board.

College Uniform:

It is mandatory for all students to wear the college uniform.

For Boys : White shirt, Grey Trousers, White socks and Black shoes

For Girls : Grey Kurta, White Salwar, White Dupatta, White Socks and Black Shoes

Attendance Requirement:

- Regular attendance is a must for the students both in theory classes as well as in practical. Besides, they must participate in sports and extension activities.
- They must maintain regular attendance of 75% or above failing which they will not be allowed to appear in College as well as University examination.

Medium of Instruction:

Medium of instruction will be English for B. Sc. except for compulsory language subject (Marathi) and Marathi for B.Com except for compulsory language subject (English)



Library and Reading Room:

College has well maintained library. There are sufficient number of text books and reference material in the library. Students can borrow books by following the procedure of library. Reading room is also available for the students. They can read newspapers and magazines in reading room. Library has the subscription of some of the competitive examination magazines and employment newspapers. Students can avail them.

Library Timings: 09:30 am to 03:30 pm

Code of Conduct for Students:

1. College adheres to the rules and regulations of affiliating University and strictly follow them. Students shall seek the admission as per the merit list prepared according to the score in previous qualifying examination following the procedure laid down by RTM Nagpur University.
2. The students admitted in the college will abide by the rules and regulations of the college.
3. They will maintain dress code.
4. They must maintain pin drop silence while seating in reading room.
5. Students have to follow proper decorum and modest behavior.
6. Every student should wear college uniform and carry their ID card with them.
7. Students must park their vehicles in proper place.
8. Students should never resort to violence in any circumstances.
9. Smoking and use of tobacco in any form is prohibited in the college premises.
10. Use of mobile phones is strictly prohibited in reading room as well as in classrooms.
11. Students are required to attend every lecture, tutorial and practical. They must maintain 75% or above attendance throughout an academic session.
12. Students must respect all the staff, their classmates and other people.
13. Students must be honest and ethical in all of their academic activities.
14. Students should actively participate in the academic and extra-curricular activities such as sports, cultural events etc. They must also perform active role as a volunteer of NSS.
15. If any breach of rules and regulations is noticed on the part of students, disciplinary action will be initiated against them.



Medical Examination:

- 1) Medical examination is compulsory for every student. Every student will appear in medical examination on the date as may be fixed by medical officer in consultation with the principal.
- 2) Appearing in medical examination is mandatory for every student. Those students who fail to appear will be imposed a fine of Rs.100 or a sum which may be fixed by the college.

Fee
Structure
for the Session
2023-24

Granted	
Faculty of Science (CBZ Group)	
Class	Full Fees
B.Sc. I	2945
B.Sc. II	2935
B.Sc. III	2835
Faculty of Commerce (CBCS)	
Class	Full Fees
B.Com. I	2045
B.Com. II	2035
B.Com. III	1935

Subject to revision as per the instruction of RTM Nagpur University, Nagpur

Continuous Internal Evaluation:

1. Regular unit tests are conducted as a part of continuous internal evaluation throughout the whole academic session. Every student must appear in these unit tests.
2. Respective departments conduct seminars, power point presentations and subject-based quiz. Students' participation is a must in these academic activities.
3. Besides these unit tests, college conducts annual examination just prior to RTM Nagpur University exam. Every student has to appear in this annual examination without fail.
4. Remedial coaching is conducted for those students who lag behind in studies and tutorial classes are conducted for slow learner students.
5. Project work is assigned to advanced learners.

Disciplinary Rules:

1. The behaviour of every student is monitored by the disciplinary committee of the college.
2. If the committee finds any student violating the rules and regulations of the college, stringent action will be initiated against him. In the event of serious breach of rules, the student may even be dismissed or terminated.
3. As per the guidelines of the Government of Maharashtra Anti Ragging Law, ragging is strictly prohibited in the college.
4. Students are instructed not to involve in any incidents like eve-teasing, adam teasing etc.
5. Students found using unfair means during examination will be debarred from examination.
6. Consumption of tobacco or any alcoholic drink is strictly prohibited in the college premises and strict action will be taken against those being involved in these things.

Important Note :

Scholarship :

1. No fees for the students belonging to SC/ST/NT/VJ/OBC as per Government of Maharashtra rules
2. If the Scholarship or Fee Concession is not sanctioned by the government, the students will have to pay the full fees.
3. The fee structure is applicable to the current session only subject to the revision by RTM Nagpur University from time to time. Those students who have completed any professional degree or diploma prior to this course will not be eligible for fee concession or scholarship.
4. Annual Income Limits prescribed by the Government of India and Government of Maharashtra for availing the benefits of Scholarship or Fee Concession will be binding on the students.

Mentor-Mentee Program:

The college implements mentor-mentee program. Progress of the students is closely monitored by the mentor allotted to them and the mentor takes every possible initiative for the advancement of their mentees.

MEMBERS OF TEACHING STAFF

Principal

Dr. A. S. DWIVEDI

Department of Chemistry

Dr. C. V. Bisen
Mr. R. N. Huse
Mr. L. D. Katre
Dr. A. N. Valechha

Department of Botany

Dr. S. M. Akare
Mr. P. U. Deep
Dr. S. M. Thakur

Department of Zoology

Mr. N. D. Gorghate
Dr. V. K. Sangode
Mr. N. P. Kalambe
Dr. S. V. Lanjewar

Department of English

Mr. A. M. Patil

Department of Commerce

Dr. N. B. Thakre
Mr. S. R. Sayyad

ADMINISTRATIVE STAFF

Accounts Section

Shri. L. H. Thakre

Junior Clerk (9970564473)

Non-teaching Staff

Shri. A.C. Nagpure

Lab Assistant (9322614191)

Shri. S. H. Chachere

Lab Attendant (8208860329)

Shri. S. S. Soni

Lab Attendant (9370836777)

Shri. S. U. Kokode

Peon (9764580215)

Shri. G. K. Madavi

Peon (9405512587)

Shri. V. N. Shende

Peon (9764439394)

Events At Glance



Events At Glance



Sadak Arjuni, Maharashtra, India
 35W3+RMB, Gondia - Kohmara Rd, Sadak Arjuni, Maharashtra 441807,
 India
 Lat 21.097317°
 Long 80.153678°
 13/08/22 11:23 AM



Sadak Arjuni, Maharashtra, India
 35W3+RMB, Gondia - Kohmara Rd, Sadak Arjuni,
 Maharashtra 441807, India
 Lat 21.09695°
 Long 80.153576°

Sadak Arjuni, Maharashtra, India
 35V4+FJ6, Shenda Rd, Ganesh Ward, Sadak Arjuni,
 Maharashtra 441807, India
 Lat 21.093629°
 Long 80.156681°

PROSPECTUS

(माहिती पुस्तिका)

2023-24

FOR UNDER GRADUATE



VISION :

"To provide equal educational opportunities to economically and socially backward students to explore their latent potential and bring them into mainstream"

MISSION :

1. To transform students into multi-faceted personalities placing onus on physical, mental, psychological and spiritual \dimensions of their personality.
2. To provide study conducive atmosphere to students to facilitate pursuance of education.
3. To imbibe in them nationalist feeling as well as foster respect for multicultu-ralism so that they evolve into socially responsible citizens of the nation.
4. To instill the spirit of competition in them and make them aware about varied career opportunities and job avenues.
5. To strive for enhancing the quality of education in rural and tribal areas.

Contact us :



Estd. 2009

MANOHRBHAI PATEL COLLEGE OF ARTS, COMMERCE & SCIENCE

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